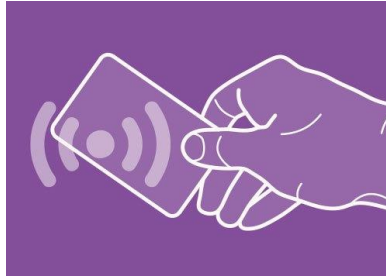


Meadowcrest Community Association



Clubhouse & Pools Key Card Access –VERIFICATION

Meadowcrest Community Association continually verifies all Clubhouse & Pool Key Access Cards. All cards need to be brought in for verification annually to insure they are in the possession of current residents only.

As of January 2018 Key Cards are now being verified and issued with an expiration date 12 months from the time your card is verified. To adopt the expiration dates for all cards issued we will use the following schedule for expiration dates:

Last Name begins with	Expire Month	Last Name begins with	Expire Month
A-B →	January	C-D →	February
E-F →	March	G-H →	April
I-J →	May	K-L →	June
M-N →	July	O-P →	August
Q-R →	September	S-T →	October
U-V-W →	November	X-Y-Z →	December

This alleviates the need for a large annual audit of cards and accommodates continual verification of cards.

Verification is simple and requires your Key Card to be brought into the MCA Office. Key Cards NOT verified each year will expire and no longer work. If you find your Key Card is not working and has expired, simply bring in your Key Card to the MCA office and have it verified to insure uninterrupted access for the next 12 months.

HOW TO ACTIVATE AND VERIFY YOUR CARD: You may call or come into the MCA office located at 6222 W. Corporate Oaks Dr. Crystal River, FL 34429 during our regular office hours of 8:30 am and 12:30 pm, Monday through Friday, to have your card verified. **You will need to bring your key access card with you and proof of residency for each key card** (photo ID, school ID card, utility bill, tax bill, etc.) with an address in a Meadowcrest residential POA. Your anticipated cooperation is appreciated.

Thank you, Robbie Anderson, Manager